
Employment Application – Short Form
An Equal Opportunity Employer

Please Print

____/____/____ _____ _____ _____
DATE LAST NAME FIRST NAME MIDDLE

Present Address

NO. & STREET CITY STATE ZIP CODE

Permanent Address if different from present address

NO. & STREET CITY STATE ZIP CODE

(____) (____) _____
BUSINESS PHONE HOME PHONE SOCIAL SECURITY NUMBER

Employment Desired

Position applying for: _____

Personal Information

Have you ever applied to work for EKEDAL MASONRY & CONCRETE, INC. before?

YES NO

If yes, when? _____

Do you have any friends or relatives working for EKEDAL MASONRY & CONCRETE, INC.?
 YES NO

If yes, state name(s) and relationship:

NAME RELATIONSHIP

NAME RELATIONSHIP

Why are you applying for work at EKEDAL MASONRY & CONCRETE, INC.?

If hired, would you have a reliable means of transportation to and from work?

YES NO

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)..... YES NO

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?..... YES NO

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?..... YES NO
 If no, describe the functions that cannot be performed.

(Note: We comply with ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a crime (felony or serious misdemeanor)?
 (Convictions for marijuana related offenses that are more than two years old need not be listed.)..... YES NO
 If yes, state the nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

Education, Training, and Experience

School	Name & Address	No. of years Completed	Did you Graduate?	Degree Or diploma?
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High School	_____ Name _____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
	Address _____			
	City _____ State _____ Zip _____			

College/ University	_____ Name _____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
	Address _____			
	City _____ State _____ Zip _____			

Vocational/ Business	_____ Name _____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
	Address _____			
	City _____ State _____ Zip _____			

Health Care	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
	Address _____		

City

State

Zip

Employment History

List below all present and past employment starting with your most recent employer (Last five years is sufficient.) Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of employer

Telephone No.

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip

Date of Employment: ____/____/____ -- ____/____/____
From To

Weekly Pay: _____

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference?..... YES NO

Note: Attach additional pages(s) if necessary.

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

First Name

Last Name

(_____) _____
Telephone No.

Address & Street

City

State

Zip

Occupation

No. of Years Acquainted

First Name

Last Name

(_____) _____
Telephone No.

Address & Street

City

State

Zip

Occupation

No. of Years Acquainted

First Name

Last Name

(_____) _____
Telephone No.

Address & Street

City

State

Zip

Occupation

No. of Years Acquainted

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials

I hereby authorize Ekedal Masonry & Concrete, Inc. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and further, authorize the references I have listed to disclose to Ekedal Masonry & Concrete, Inc. any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Ekedal Masonry & Concrete, Inc., my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Ekedal Masonry & Concrete, Inc.. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and Ekedal Masonry & Concrete, Inc. designated representative.

Date

Applicant's Signature

Superintendent rating on this possible employee **1 2 3 4 5 6 7 8 9 10**
Superintendent _____ **Date** _____
Overall Rating _____ **Personality** _____ **Appearance** _____
Condition _____ **Experience** _____